

**MINUTES OF THE EIGHTH SESSION OF THE
INFORMATION SYSTEMS
CO-ORDINATION COMMITTEE
(ISCC)**

Geneva, 25 – 27 October 2000

The ISCC is a subsidiary organ of the Administrative Committee on Co-ordination (ACC). Its objectives include recommending strategic initiatives in information management and information and communication technology for the UN system.

INTRODUCTION

1. The Information Systems Co-Ordination Committee (ISCC) held its eighth session from the 25th to 27th October 2000 at the headquarters of the World Meteorological Organizations in Geneva.
2. Opening the session, the former Chairperson, Mr. Giuseppe PACE (FAO), whose term of office ran from October 1998 through September 2000, turned the chair over to the new Chairperson, Mr. Mauricio MILCHBERG (UNESCO), whose term of office runs through September 2002. Mr. MILCHBERG then thanked Mr. PACE for his active involvement, not only during the sessions but also especially in the several reform activities affecting the ISCC.
3. The ISCC noted with appreciation that Mr. Anthony SALMON (UNCC) has now taken up the office of vice-chairperson of the ISCC.
4. The Chairperson introduced a number of new participants and invited Mr. Alexandre S. ZAITSEV, Assistant Secretary-General of the World Meteorological Organization to give a welcoming statement.
5. The agenda adopted by the Committee with the relevant document references is at Annex I. The list of participants is at Annex II.

**Part I – MATTERS FOR NOTING OR APPROVAL BY THE
ORGANIZATIONAL COMMITTEE (OC)**

6. The ISCC recommends that the ISCC organize a thematic meeting on applications of Internet technologies, in New York, on or about 25 – 27 April 2001, close to the dates of the next meeting of the ICC Management Committee.

Part II – ROLE AND FUNCTIONING OF THE ISCC

7. The ISCC Secretary briefed the Committee on the various deliberations regarding strengthened coordination of Information and Communication Technology (ICT) in the UN system. The Committee noted that there are three ongoing activities: the examination of the ISCC pursuant to the General Assembly resolution A/RES/54/249 in order to obtain the United Nations appropriation to the ISCC jointly-funded budget, the general review and reform of the ACC, and the specific review of ICT coordination by the High Level CCAQ.
8. The Committee then received briefings by Mr. Roger EGGLESTON, Secretary of CCAQ on the review of the ACC and the recommendation to form a “High Level Committee on Management” and by Mr. Donald SKERRETT, Director of Programme and Budget at ILO, who chaired an ad-hoc inter-agency working group on ICT coordination for the High Level CCAQ.
9. Both presenters outlined the senior management orientation towards task forces giving measurable results, and towards working together (instead of ‘coordinating’). The direction supports the present ISCC practices of having Special Interest Groups, Task Forces, and meetings on special topics, and discourages watching briefs and mandated regular meetings. The ISCC was encouraged to speak out on ICT issues, including the creation of an annual report on innovative uses of ICT in the UN system.
10. The Committee noted these briefings with appreciation.

Core Competencies

11. In response to the request from the High Level CCAQ, the ISCC prepared a briefing on the ISCC “core competencies” to be submitted to the first ad-hoc meeting of the High Level Committee on Management, if its creation is approved by the ACC. The report (ACC/2000/ISCC/R4a) will be attached as an annex to the formal report to Executive Management of this meeting (ACC/2000/19).

12. The Committee noted that the ISCC core competencies arise from the fact that the group of senior ICT managers that comprise the ISCC is the unique group in the UN system that is capable of identifying strategic system-wide options for innovative use of ICT to improve programmes, and to justify these options, and if approved then mobilize the resources to implement the resulting projects.

Options for Priorities

13. Noting that the High Level CCAQ has also requested the designation of options for high priority projects in 2001, the Committee agreed to complete the discussion of high priority options during November via electronic means.

Part III – APPROVAL OF RECOMMENDATIONS FROM TASK FORCES

14. The ISCC discussed the following recommendations from its Task Forces, and appreciated the effort and time put into their deliberations. The Committee noted however, that the recommendations have been formulated in a way that is suitable for the ISCC, but not for forwarding to executive management.

Minimum Telecommunications Standards for Safety of Staff in the Field

15. A Task Force created by the ISCC's Special Interest Group on Telecommunications developed the recommendation on minimum telecommunication standards for safety of staff in the field.
16. The ISCC greeted the report and noted the two essential features being recommended, namely the designation of a "Telecommunications Coordination Officer" for each mission, and the establishment of standards for vehicles, staff, and procedures for the various security levels.
17. The ISCC commended the Task Force on its technical work, but noted that the report is too long in its present form. The report is thus being returned to be finalized for senior management and for UNSECOORD by the Special Interest Group on Telecommunications at its December 2000 meeting in New York.

Direction Statement on the Use of Internet Protocol

18. The ISCC noted the direction statement submitted by the Special Interest Group on Telecommunications, but noted also that this statement needed to have a management focus in order to have value. The Special Interest Group on Telecommunications was requested to review the statement at its December 2000 meeting.

Vision Statement for the Development of Digital Libraries

19. The ISCC noted the statement submitted by the Task Force on Digital Libraries, established by the ISCC's Special Interest Group on Library and Information Services.
20. As the statement was intended to be a guide to the work of the Task Force on Digital Libraries, it was noted by the ISCC as an internal document.

Transfer of the Depository Library Locator System to the World Bank as lead agency

21. Remembering that the ISCC approved the transfer of the Depository Library Locator System (DEPOLIB) from the ISCC Secretariat to the World Bank during its seventh session, the ISCC now greeted the formal plan for the transfer.
22. The World Bank has established a timetable and estimates that if the new implementation of DEPOLIB can be tested during December, then the new site can be in production as of January 2001, including more information about the location and contact information for country offices in addition to depository libraries. The ISCC requested the ISCC Secretariat, the ICC, and the World Bank to work together to accomplish a smooth transfer of this application.
23. The ISCC noted that this transfer is in line with its recommended practices and also with the recommendations of the High Level CCAQ to pilot inter-agency information systems and then turn them over to lead agencies for ownership on behalf of the UN system.

Part IV – ISCC FINANCIAL STATUS

24. The ISCC Secretary presented the financial status as of the end of September 2000. Approximately 38% of the biennium has past and over 49% of the available funds have been committed. The discrepancy is due mainly to the withholding of the United Nations portion of the appropriation (approximately \$460,000).
25. The ISCC noted that, without the planned appropriation from the United Nations, the remaining funding for consultants will be minimal – the existing funding being needed to run the Secretariat, the electronic knowledge sharing forums, and the web servers owned by the ISCC on behalf of the ISCC and the other ACC submachinery bodies.
26. The ISCC greeted the increased transparency of the expense reporting from the International Computing Centre (ICC) made possible by the change in arrangements approved in 1998 for the current biennium.

27. The ISCC Secretary and the Chairpeople of the Task Forces and Special Interest Groups were requested to ensure that work plans and requests for consultants where needed are prepared so that consultants can be retained promptly as funds become available.
28. The ISCC Secretary was requested to include a breakdown of expenses per Special Interest Group in the financial report in the fourth quarter of 2001.

Part IV – SUMMARY OF ISCC ACCOMPLISHMENTS

29. Noting that the biennium is now almost half finished, the Chairperson asked for interim reports from the Task Force Chairpeople and the leaders of the Special Interest Groups, stressing that the accomplishments and remaining action items should be identified.

Negotiation of an Umbrella Contract with Microsoft

30. The ISCC thanked the United Nations for leading the negotiation on behalf of the ISCC, regretting that Microsoft has not yet been as responsive as desired.
31. The ISCC noted with surprise the information that the Inter-Agency Procurement Services Organization (IAPSO) has negotiated an umbrella arrangement with Microsoft at the same time as the United Nations was involved in negotiations at the request of the Secretary General and of ISCC. The ISCC Secretary was requested to contact IAPSO to obtain the details.
32. A task force on Microsoft Contracts was created during the meeting, to put together a clear statement of the present position, so that organizations can take advantage of the best procurement opportunities still this year. The Task Force will be led by UNHCR, with participation of ITU, WTO, UNDP (IAPSO), the UN Headquarters, and the ISCC Secretary.
33. The Task Force should collect information on options and propose a policy. The ISCC Secretary should make the information available on the ISCC Intranet.

Special Interest Group on Libraries and Information Services

34. The chairperson, Ms. Denise PAWLIK (IAEA), referred the ISCC to the group's report, noting as highlights the successful operation of several Task Forces.
35. One of the accomplishments of the current year is the announcement of the United Nations Shared Catalog and Public Access System (UNCAPS) for pilot testing, and the agreement of the World Bank to take on this system as the lead agency once it goes into production in 2001.

36. In addition to the topics listed in the report, the SIG-LIS will be developing a recommendation during 2001 for making databases in UN system organizations easily and inexpensively available to each other.
37. The ISCC took note of the report and thanked Ms. PAWLIK for her role as chairperson. Since her time at the IAEA is nearing its end, UNESCO (Mr. MILCHBERG) has agreed to take on the chair of SIG-LIS. But since Mr. MILCHBERG is the ISCC Chairperson, he is delegating the chair to Ms. Denise PELISSIER.

Special Interest Group on Internet Technologies

38. The chairperson, Mr. Nadim HABRA (ILO), referred the ISCC to the group's report, and thanked the UN Headquarters for taking on the role of lead agency for the Extranet project.
39. The Extranet project will now be starting on a reduced scale to pilot the system and gain acceptance, and will be developed by a consultant.
40. The chairperson noted the emphasis for 2001 to include the Extranet project, and Internet security issues, including the security of inter-agency electronic mail.
41. The ISCC discussed the continuing lack of implementation of the recommendation from 1998 for shared staff contact information ("white pages") via a standard technology. The Committee recommended that the participants support in their organizations the sharing of this information, and it was noted that such information is scheduled to be included in the first phase of the Extranet, whether the standard technology (LDAP) is available in every organization or not.
42. The ISCC noted the report and endorsed the two recommendations to its members, namely to make information available as appropriate for inclusion in the Extranet, and to devoting a small portion of their organization's staff time to work on ISCC projects.

Special Interest Group on Telecommunications

43. The chairperson, Mr. André SPATZ (UNICEF), referred the ISCC to the group's report, noting as highlights the knowledge sharing among participants, which has led *inter alia* to reviews of umbrella contracts with vendors.
44. The SIG-TAG has encouraged and supported the exchange of Requests for Procurement, so that contracts can be adjusted to be similar before signing, and has discussed telecommunications issues arising in specific countries.
45. The Committee noted that common field premises are too often developed without common telecommunications infrastructure and standard facilities.

46. The chairperson reminded the ISCC of the upcoming SIG-TAG meeting in New York 3-5 December, hosted by UNICEF.

Special Interest Group on Document and Archive Systems

47. The chairperson, Mr. Anthony SALMON, introduced the item by pointing out the establishment of two Task Forces – for electronic archive issues and for issues related to electronic document management systems.
48. The objectives have been re-prioritized. The electronic documents task force will be focussing on authentication and authorization issues, and on XML and metadata issues.
49. Some issues such as document encryption and authentication may proceed faster in a joint task force with members from SIG-NET and SIG-LIS.
50. The ISCC noted the report.

Special Interest Group on Strategies, Resources and Management

51. Mr. Stephen GEIS (ITU) reported on behalf of the chairperson, Mr. Wolfgang WOHLLEBER. He noted that, although there was a large list of activities and significant enthusiasm during the seventh session of the ISCC, little concrete discussion had been forthcoming during the year.
52. He noted that several of the planned activities require the active participation and perhaps leadership from other bodies, such as CCAQ(PER) and may thus be more successful as task forces under a High Level Committee on Management.
53. The ISCC noted the report as input to restructuring its work processes and priorities in the new environment following the creation of the high level committees.

United Nations Shared Catalog Project– UNCAPS Task Force

54. On behalf of the UNCAPS Task Force chairperson, Ms. Lorraine WAITMANN (UN), the ISCC Secretary introduced the report. It was noted that the development is essentially complete, with exceptions noted in the report and any problems that arise during the pilot phase.
55. The ISCC noted that UNCAPS may play a continuing role in the Digital Libraries Task Force, since it forms one aspect of digital libraries – namely a unified search engine and access to bibliographic information. UNCAPS now also includes the possibility to link to the full text of electronic documents, where available.
56. The ISCC noted with appreciation the offer from the World Bank to take over the production of UNCAPS once the pilot is finished.

UN System Library Consortium

57. On behalf of the Consortium Coordinator, Ms. Mary CHERIF, the ISCC introduced this item.
58. The broader participation and increased number of vendors was greeted by the ISCC.
59. It was noted that some electronic information products are available both via licenses acquired through the Consortium (and delivered through the public Internet with web browsers) and through the ICC (delivered via web browsers, LAN or dedicated line).
60. Mr. Andreas CHRISTOFORIDES, Deputy Director of the ICC, responded that they are aware of the possible interpretation of the dual role as “competition”, but that no such intention exists. The ICC is prepared to use Consortium-negotiated licenses to arrange the access to information, where the Consortium has equal or better rates, and noted that the additional fees charged to clients using these products via the ICC cover the ICC’s expenses related to providing the delivery mechanisms (e.g. satellite dish, servers, etc.). The ICC will not keep users if they want to use the licenses arranged through the Consortium and access the service through the public Internet.
61. The ISCC noted that the ICC and the Consortium need to maintain frequent and open communications. Mr. CHRISTOFORIDES was invited to attend the Consortium meeting 30-31 October 2000, hosted by the ITU in Geneva, in order to discuss practical steps to eliminate any appearance of competition between the ICC and the Consortium.
62. The SIG-LIS Chairperson raised the issue of the ISCC providing support to the Consortium during 2001, funding the temporary assistance at P4 level of an assistant to the Consortium Coordinator. As funds are not currently available, the ISCC decided to revert to this issue in early 2001.
63. The ISCC noted the report of the Consortium.

Task Force on Digital Libraries

64. The Task Force chairperson, Mr. Ron DAVIES (ILO) outlined the work programme of the Task Force, which has met via video conference and will meet again November 21st.
65. The ISCC noted the report.

Part V – WORK PROGRAMME AND BUDGET 2002 - 2003

66. The ISCC discussed the development and submission of a Work Programme and Budget for 2002-2003, noting that the deadline for submission to UNOG is the end of October 2000.
67. The ISCC decided that it is premature to develop a detailed work programme, since the priorities will be changed by decisions on the review of the ACC machinery and by the changes in ICT activities in UN system organizations and in civil society.
68. Therefore, the ISCC decided to submit an overview work programme and budget, including the explanation that this submission is a transition document, including elements of the existing work programme and more orientation towards the priorities outlined by the High Level CCAQ.
69. The ISCC also noted the High Level CCAQ remark that ICT coordination activities need proper funding, and therefore decided to include the recommendation for establishment of a fund for inter-organizational ICT projects.
70. The ISCC recommended that the list of possible priorities not be restricted due to zero-growth funding, but that a “shopping list” of priorities be submitted to the appropriate high level committee(s) for selection.
71. The overview document was approved by the ISCC for submission to UNOG, with the understanding that the detailed work programme and associated costs, objectives, and measurable outputs will be developed before February 2001, to be available during the normal review by the CCAQ(FB).

Part VI – SPECIAL SESSION ON ERP PROJECTS

72. A special session was held on lessons learned during projects to implement large Enterprise Resource Planning systems, such as SAP, Oracle, and FAO. Members of CCAQ(FB) were invited to this session.
73. Presentations were held by ITU, WFP, UNICEF, World Bank, FAO, and the UN, and a panel discussion was held afterwards, with interesting and informative discussions.
74. The presentations will be available via the ISCC and CCAQ(FB) Intranets, and the summary lessons will be collated to make the knowledge easily available for people who could not participate in this session.

75. WFP also demonstrated their use of SAP for human resource information management, integrating the HR information with the financial information modules of SAP.

Part VII – WORK EMPHASIS FOR 2001

Projects supported by the ISCC Secretariat

76. The ISCC Secretariat reported the status of two current developments – the new UN System Web Site Locator and the new ISCC Intranet. Due to lack of funding, these projects are being developed by the ISCC Secretariat staff, mainly Mr. Matthew FINN. The new UN System Web Site Locator is in the final stages of testing, with comments from ISCC Focal Points being sought. The new ISCC Intranet has been designed and a prototype developed, but detailed work of creating the topic links remains to be done.

UN System Portal

77. The ISCC noted the recommendation by High Level CCAQ to consider the feasibility of developing a “UN System Portal” and started this discussion during the meeting.
78. Noting that the development of a “portal” that can simplify access to information by themes requires access technologies, content management technologies, and indexing standards, the ISCC appreciated briefings by FAO on these topics.
79. The ISCC also welcomed a briefing on the Official Document Service (ODS II) being developed by the UN Headquarters, since ODS will provide a repository for many of the full-text documents to be accessed via a “UN System Portal”.

Part VII - OTHER BUSINESS

80. The Committee noted that the ISCC Secretary, Mr. Jerry BARTON, has been requested to become a member of the Steering Committee of the International Network for Development Information Exchange (INDIX). However, it also noted that the INDIX Steering Committee recently decided to suspend INDIX activities at the end of the year, unless funding is found by December 15th 2000. The ISCC therefore decided to revert to this issue in early 2001, if INDIX still exists.

81. The ISCC noted that, in line with guidelines from the High Level CCAQ, it would be premature to specify a venue and time for a further regular meeting of the Committee. However, the Committee noted the positive response from the special ERP Session during this meeting, and felt that a special meeting on Application of Internet Technologies was needed. The Committee thus requested the ISCC Secretary to start arrangements for a special technical session of the ISCC to be held in the week of 23 April 2001 in New York.
 82. The ISCC also noted various comments that it should be looking for a name that more closely represents the proposed changes in activities, and decided to propose the name "ICT Advisory Group" to the High Level Committee on Management at its first meeting.
 83. The Committee expressed its gratitude to WMO for hosting the session.
 84. The Committee agreed to finish the review of the minutes of this session electronically, and requested the ISCC Secretary to draft a separate report of the session for submission to executive management.
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Annex I – Agenda of the ISCC Eighth Session

1. Opening of the Meeting

09h30 - 12h30

1.1 Venue and Time

The meeting will open at 09:30 on Wednesday, 25 October 2000, at the new headquarters of the World Meteorological Organization; 7bis rue de la Paix, Geneva, Switzerland. Participants should bring their UN System identification with them. The sessions will be held from 09:30 – 12:30 and from 14:00 – 18:30 on 25, 26, and 27 October, with mid-morning and mid-afternoon breaks.

1.2. Welcoming and Meeting kick-off

Greeting of new members; hand-over of the ISCC Chair to Mr. Mauricio MILCHBERG, UNESCO; welcome to the WMO; meeting logistics

1.3. Approval of the Agenda (this document) ACC/2000/ISCC/R.1

The revised **provisional** agenda is found in this document (ACC/2000/ISCC/R.1), and includes items foreseen for discussion at the eighth annual meeting of the ISCC. Members should consider whether any other items are required. Tentative timing of the agenda item is included in this document, but may be adjusted during the meeting.

2. ICT Coordination Discussions and Future Direction

The purpose of this agenda item is to inform the ISCC participants of the broader discussions on ICT coordination and resulting actions, and to start the preparation of direction documents for the proposed High Level Committee on Management.

2.1. History of ICT Coordination Discussions ACC/2000/ISCC/R.2

This item is provided as a reference to the discussions that have led to the action items in front of the High Level Consultative Committee on Administrative Questions (CCAQ), the UN General Assembly, and the Administrative Committee on Coordination (ACC).

2.2. Note to the Organizational Committee ACC/2000/ISCC/R.3

The ISCC reports to the Organizational Committee (OC). The eighth ISCC meeting was scheduled for a date after the OC meeting (2 – 4 October), so no official report could be submitted. The report is provided as background to the continuing discussions on coordination.

2.3. Proposals for ICT coordination in the new ACC ACC/2000/ISCC/R.4

The High Level CCAQ meeting of 10-11 October has recommended new organizational and work principles, for all committees that would report to a possible future High Level Management Committee of the UN System. Mr. Roger EGGLESTON, Secretary of the CCAQ, will present these recommendations to the ISCC.

2.3.1 Preparation of Responses to the proposed HLCM (CRP) ACC/2000/ISCC/R.4.a

The High Level CCAQ has requested that the ISCC (and other sub-committees) prepare input to the first meeting of the High Level Committee on Management in early December, listing the ISCC's 'core competencies', 'delegated authorities', and 'continuing activities'. Using the attached draft as a starting point, a working group should present a finished document to this meeting on Friday. The chairperson will request participants for this working group.

2.4. United Nations Report to the General Assembly (possible CRP)

As requested in G.A. resolution A/RES/54/249, the United Nations Secretariat is submitting a report on its participation in the ISCC. The paper will be discussed through the usual United Nations budget review committees as part of the First Performance Report, with a response likely in late December 2000. Funding of the ISCC by the United Nations in 2001 depends on this response.

Day #1 - Wednesday, 25 October 2000

Afternoon Session

14h00 - 18h30
ACC/2000/ISCC/R.4.b

2.5. Priorities for 2001

The ISCC has been requested to propose work priorities for 2001 to the (proposed) High Level Committee on Management at its first ad-hoc meeting in early December 2000. The work priorities should be in line with the guidelines given by the HL-CCAQ in its July meeting. The attached draft should serve as a starting point. The background will be introduced by Mr. Don Skerrett, ILO, who chaired the Task Force on future ICT coordination for the HL-CCAQ. The ISCC is requested to propose new work priorities, for approval Friday.

Reference documents:

[2.5.1. Conclusions of the Meeting of the High Level CCAQ](#)

[ACC/2000/21](#)

[2.5.2. Report of the *ad-hoc* Working Group on ICT Coordination](#)

[ACC/2000/CCAQ-HL/3](#)

3. Proposals for Approval and Forwarding to Executive Management

The ISCC has received the following proposals from task forces, and should consider whether to approve them for forwarding to the OC and HL-CCAQ (or HLCM), as appropriate.

[3.1. Minimum Telecommunications Standards](#)

[ACC/2000/ISCC/R.5](#)

This item was produced by SIG-TAG, for submission to UNSECOORD and inclusion in the Field Handbook. It proposes minimum telecommunications standards for staff in the field for their safety and security. If approved, the recommendation will be forwarded to UNSECOORD for approval and HL-CCAQ for information.

[3.2. Direction Statement on the Use of Internet Protocol](#)

[ACC/2000/ISCC/R.6](#)

This item was produced by SIG-TAG, in order to create a basis for more coherent development of wide area and local networks throughout the United Nations system. If approved, this statement will be forwarded to HL-CCAQ.

[3.3. Vision Statement for the Development of Digital Libraries](#)

[ACC/2000/ISCC/R.7](#)

This item was produced by the Digital Libraries Task Force (TF/DL), started by SIG-LIS. The vision statement is recommended in order to create a basis for more coherent development of digital libraries and repositories throughout the United Nations system. If approved, both OC and HL-CCAQ will be informed.

3.4. Move of DEPOLIB to the World Bank

CRP

At ISCC/7 in 1999, the World Bank offered to take on the operational responsibility for the DEPOLIB system. A specific proposal is now being put forward, for approval of the ISCC and forwarding for information to OC and HL-CCAQ.

Day #2 - Thursday, 26 October 2000

Morning Session

09h30 - 12h30

4. ISCC Work Status Reports 2000

The ISCC is invited to review the reports presented by the Special Interest Groups and Task Forces.

4.1. ISCC Financial Status Report (revised 19 Oct) [ACC/2000/ISCC/R.9](#)

This report includes information on the biennium-to-date expenses, including a breakdown of expenses for services from ICC.

4.2. Work Reports

Note that some reports include recommendations for approval by ISCC.

4.2.1. Report of SIG-LIS	ACC/2000/ISCC/R.10
4.2.2. Report of SIG-NET	ACC/2000/ISCC/R.11
4.2.3. Report of SIG-TAG (draft)	ACC/2000/ISCC/R.12
4.2.4. Report of SIG-DAS	ACC/2000/ISCC/R.13
4.2.5. Report of SIG-SRM	(Verbal)
4.2.6. Report on UNCAPS	ACC/2000/ISCC/R.14
4.2.7. Report of the UN Consortium Consortium Memorandum of Agreement	ACC/2000/ISCC/R.15
4.2.8. Report of the Task Force on Digital Libraries	ACC/2000/ISCC/R.16

5. ISCC Work Programme and Budget 2002 - 2003

The ISCC must present a Work Programme and Budget proposal for the next biennium. Based on instructions from the United Nations – which administers the budgets of all jointly-funded bodies in the UN System – this proposal should be submitted based on current arrangements (i.e. assuming the continued work of an “ISCC” committee).

5.1. Draft Work Programme and Budget draft [ACC/2000/ISCC/R.17](#)

The draft Work Programme and Budget has been prepared by the ISCC Secretariat in discussion with the SIG Chairpeople. The United Nations has requested that the proposal be approved and submitted by the end of October 2000. This item is for approval by the ISCC.

[Approved Work Programme and Budget](#) submitted to UNOG

final [ACC/2000/ISCC/R.17](#)

Day #2 Thursday, 26 October 2000 Afternoon Session (may continue slightly past 18h30)	14h00 - 18h30 ++
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6. Lessons Learned from ERP System Projects - Integration Aspects

One of the priority work areas for the present biennium is the better coordination of work with large ERP systems, such as financial and human resource systems. This item is the responsibility of SIG-SRM. The ISCC is cooperating with the CCAQ Financial and Budgetary Committee, CCAQ(FB), and its members have been invited to this session. One of the major interests is how better integration can be achieved between various systems such as Finance systems and Human Resource Systems.

[6.1. ITU Experiences](#)

[6.2. WFP Experiences](#)

[6.3. UNICEF Experiences](#)

[6.4. FAO Experiences](#)

[6.5. World Bank Experiences](#)

The presenters will be invited to participate in a panel discussion with the meeting participants, following the presentations.

Day #3 - Friday, 27 October 2000 Morning Session	09h30 - 12h30
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6.6. Demonstration of Integration of HR data with SAP (WFP)

WFP will illustrate Human Resource solutions, based on their management reform project and the SAP software.

7. A "UN System Portal" Project

Within the general mandate of improving access to information, a suggestion has been made that the ISCC concentrate its efforts on the development of a "UN System Portal", allowing access to web-based information and electronic documents by theme, regardless of the organization that owns the site. Presentations will be given on the various aspects and, if ISCC agrees, a Task Force will be created for this project.

7.1. Access Technologies - Presentation by United Nations

[7.2. Content Technologies - Presentation by FAO](#)

7.3. Indexing standards - Discussion led by SIG-LIS

Day #3 - Friday, 27 October 2000 Afternoon Session	14h00 - 18h30
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8. Demonstrations and Discussions of Information Access Projects

The ISCC has several projects underway that contribute to the mandate of improving information access. The status of these items will be presented at the meeting.

8.1. UN System Extranet

8.2. UN System Web Locator – New Version

8.3. ODS II

Note that ODS II is not an ISCC project, but the project to create a new version of the United Nations' Online Document Service will impact several of the system-wide initiatives. The United Nations has agreed to discuss it, for the information of the ISCC.

9. Approvals and Other Business

9.1. Approval of the Report to HCLM on Core Competencies

The ISCC is invited to review and endorse the draft report produced by the Working Group created in response to item 2.3.1 above.

9.2. Approval of the Report to HLCM on Work Priorities for 2001

The ISCC is invited to review and endorse the draft report produced in response to item 3.1 above.

9.3. Approval of the Report of the Meeting

The draft report will be presented after lunch, with opportunities for changes discussed and approved by the attendees.

9.4. Membership by the ISCC Secretary on the INDIX Steering Committee

Mr. Barton has been asked to be on the Steering Committee of the International Network for Development Information Exchange - INDIX (see www.indix.org for more information about INDIX). ISCC has supported INDIX since its creation in 1993. Prior INDIX Steering Committee members from ISCC include Ms. Eleanor FRIERSON (former chairperson of TF/LIB) and Ms. Celine WALKER (former Secretary of ACCIS), held during the year via video conference, and large conferences are arranged every four years. The ISCC is asked to endorse Mr. Barton's membership on the INDIX Steering Committee.

9.5. Provisional plans for the next meeting

Plans for the next ISCC meeting(s) depend on the decisions by ACC and HLCM on the form and organization of ACC sub-machinery. The ISCC should, however, propose meeting arrangements under current procedures. The group can revert to this issue later in the year, following finalization of future organizational arrangements.

One ISCC Focal Point has suggested that two physical meetings per year would be required to handle the workload (like other inter-agency bodies). The ISCC is requested to consider whether to remain with one meeting or move to two meetings per year. According to common practice, the next meeting should be held in North America. Recent meetings were hosted by United Nations (New York, 1999), ILO (Geneva, 1998), UNFPA (New York, 1997), UNHCR (Geneva, 1996).

Timing of the meeting will depend on the reporting arrangements. Appropriate dates to ensure reporting to executive committees would be the last weeks of March 2001 and the first three weeks of September 2001.

The next autumn meeting of the ISCC will include the nomination of a chairperson for the biennium 2002-2003, and the recommendation whether to extend the term of the ISCC Secretary, as formal items for approval by the appropriate executive committee.

Annex II – Attendees of the ISCC Eighth Session

(*) indicates an ISCC focal point

CHAIRPERSON (UNESCO)	Mr. Mauricio MILCHBERG (*)
FAO	Mr. Giuseppe PACE (*)
IAEA	Ms. Denise PAWLIK (*)
IBRD	Mr. George WEST
	Ms. Anafllavia FONSECA
ICAO	Mr. Albert PELSSEER (*)
IFAD	Mr. Massimo AURELI (*)
ILO	Mr. Nadim HABRA (*)
	Mr. Ron DAVIES
IMO	Mr. Vincent JOB (*)
ITU	Mr. Wolfgang WOHLLEBER (*)
	Mr. Stephen GEIS
UN	Mr. Ed BLINDER
UNCC	Mr. Anthony SALMON (*)
UNCTAD	Mr. J. GREGORY
UNDCP	Mr. Anders NORSKER (*)
UNDP	Mr. Pieter de ZWART (*)
UNFPA	Mr. Rafiodin MALIKZAY (*)
UNICEF	Mr. André SPATZ (*)
UNHCR	Mr. Magdi ELIAS
UNOG	Ms. Marguerite BURNETT (*)
UNOPS	Mr. Norman SANDERS (*)
UNRWA	Mr. Suhail KATKHUDA (*)
UPU	Mr. Pierre HOFMANN (*)
WFP	Mr. Karl-Eric SVAHN (*)
	Mr. György KONDA
WHO	Ms. Sylvia MURPHY (*)
WMO	Mr. Jairo GRANADOS-FERNANDEZ (*)
WTO	Mr. Ghassan KARAM (*)
ISCC	Mr. Jerry BARTON
	Mr. Matthew FINN
	Ms. Anthea WYKES
OBSERVERS:	
ICC	Mr. Edward GELBSTEIN
	Mr. Andreas CHRISTOFORIDES
UNJSPF	Mr. Paul DOOLEY
IOM	Mr. C WEIDMANN

AGENCIES NOT IN ATTENDANCE:

ITC, UNU, UNIDO, UNOV, UNON, UNEP, IMF, WIPO